

Cape Southern Africa Arms and Ammunition Collectors Association



Private Collector Membership Application

Thank you for your request to apply for membership of the CAPE South African Arms and Ammunition Collectors Association. Herewith the relevant documentation for your attention.

Being a Private Collector is a rare qualified status involving on the one hand being legally compliant and on the other hand the interest group "fun events". Before enjoying the "fun events", we first have to clear the formalities of the legal compliance side with which this applications mostly deals with.

You will notice the elaborate care and extent with which the application attends to prospective members' qualifying criteria. This is in order to safeguard the Association's integrity and good standing with the Authorities and Public at large on the mandate reflected by our association constitution and in terms of current Firearms legislation.

A firearm collector's application consists of three parts;

- (i) A Membership Application (Once of fee of R150,00 and the annual membership fee of R1050,00)
- (ii) A Categorisation Application as a Private Collector Cat A/B/C. (Once off categorisation fee of R250,00)
- (iii) Thereafter a Certificate of Collectability (CoC) per firearm reflected in the approved FoI Schedule. (Fee R100/firearm)

It is imperative that you give serious and detailed attention to those questions relating to your motivation per collecting field theme and each collecting definition (FoI) in terms of what you collect (being very specific), and why you collect it. (Defining your field of interest.)

Your Field(s) of Interest and subsequent schedule serves a dual function, to substantiate your bona fides and credibility as a "Private Collector" (your subject knowledge) as well as establishing the integrity of your collection mandate which the Field of Interest eventually becomes (a "wish-list of pre-approved items that would complete your collection) and forms the basis of the subsequent Certificates of Collectability. That serves as a future mandate along which you will expand your collection as an active private collector. Drafting a well researched Field of Interest motivation and schedule requires in depth research and effort.

As such it requires applicants to invest quite some time in compiling it as the motivation write up and schedule must reflect the full spectrum mandated by the well defined Field of Interest heading. It follows that one must be careful in the Field of Interest wording in that it must not be open ended as that would require an enormous presentation covering all the possibilities. (Define and ring fence its description clearly)

If possible at all it is required that the Applicant should attend a Membership Committee Workshop that explains the application process before drafting a submission. Contact the Office to schedule your attendance at a convenient date.

Special attention is drawn to the fact that we distinguish between firearm collectors and general militaria collectors, the Arms and Ammunition Act being the reason, as you are accorded the Categorised Private Collector status with great care and responsibility.

Applications consisting of Addendums A – D (initialed on every page) must be hand delivered or posted by registered mail to the Office. No electronic submissions or delivered to someone's home or handed in at monthly talk events. Incomplete applications will be returned. On receipt of your application and verification of it's completeness you will be asked to e-mail your Field(s) of Interest as well as corresponding motivation(s) which we submit to the Convener of our Membership Committee to facilitate the due diligence evaluation in order to certify you as a Private Collector, and to validate your Field(s) of Interest on strength of which we subsequently issue the required Certificates of Collectability for each firearm in your collection.

We have to submit annual Compliancy Reports to the SAPS Central Firearms Registry indicating the degree of active involvement of our members in our regular events. Next to remaining a paid up member, this is clearly the most critical criteria of you keeping your attained "good standing" status as a Private Collector.

Your due diligence and patience will be greatly appreciated, as no doubt your firearm ownership already reflects.

Yours sincerely,

Stephan Fourie

S.F.Fourie
Chairman

Ver.: 01 2017

Cape Southern Africa Arms and Ammunition Collectors Association

	<h2 style="margin: 0;">CAPE SAAACA</h2> <p style="margin: 0;">39 First Avenue, Boston, Bellville, 7530 P O Box 2567, BELLVILLE, 7535, South Africa Telephone: (021) 9461712 Facsimile: (021) 949 0045 capesaaaca@sfa.co.za www.capesaaaca.co.za</p> <p style="margin: 0; font-size: small;">CAPE SAAACA certified as a member of NAAACCSA Ref No 2005/14 SAPS CFR Accreditation No: 1300077</p>	
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A: Application for Membership *(Please complete clearly and in block letters)*

R150, 00 once off admin registration fee plus relevant annual membership fees (Note separate fee applies for further license collectability certification)

FIREARM & or AMMUNITION COLLECTOR	ASSOCIATE MEMBERSHIP	STUDENT MEMBERSHIP
R1050pa	R275 pa	R100pa

Surname:								
First Name/s:								
Title:	Mr.	Mrs.	Ms.	Dr.	Prof.	Hon.	Rev.	ID Number:
Home Tel. Number: (0)				Work Tel. Number: (0)				
Cell Number:				Facsimile Number: (0)				
e-mail address:				@				
Occupation:								
Residential Address:								
Code:								
Postal Address:								
Code:								
Nationality:		Citizen / Permanent Resident / Other						

I undertake that the details contained herein are true and correct and understand that any false declaration will void this application and/or result in the termination of any membership granted. I agree that the Association may make any reasonable enquiries as to my suitability as a prospective member. I further confirm that I have never been convicted of any Firearm or violence related offence/s. I agree to accept and to abide by the Associations' constitution and house rules. I also undertake to notify CAPE SAAACA should I apply for membership with any other accredited firearm collecting body to prevent any clash between my primary or secondary association as I understand that only one may issue certifications.

CAPE SAAACA MEMBERSHIP APPLIED FOR: (Clearly mark with a "X")	PRIMARY FOR PRIVATE COLLECTOR CATEGORISATION PURPOSES	SECONDARY ONLY FOR SOCIAL PURPOSES ONLY
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Applicants Signature:	Date:
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For Office Use Only:	
Application received:	Membership Number:
Application to Mem. Comm: 200 - -	Membership Status: Ordinary/Probationary/Associate
Further requirements requested: 200 - -	Interview required: 200 - -
Application to EXCO: 200 - -	12 months probation granted: 200 - -
	Membership DECLINED / GRANTED: 200 - -
	Category A B C
Chairman signature:	Date:

Initials and surname of applicant:

B: General questions in terms of CAPE SAAACA membership.

1. **Membership of SAPS CFR accredited firearm-collecting bodies.**

a. Have you ever applied to any other firearm collectors association in South Africa for membership?

b. Has your membership ever been refused/cancelled at any other firearm collectors association? If so, please provide full details.

c. Are you currently a member of any other firearm collectors association?

d. **If so, indicate which Association you wish to be your primary fiduciary association through which you wish to obtain your collectors firearm licensing at the SAPS CFR.** (Members cannot apply/use different association to validate firearm collections.)

2. Would you be able to **attend to at least four (4) association collecting events in any year?** If not, supply reasons.

Initials and surname of applicant:

C: Arms & Militaria collectors

We are not simply an association for individuals who wish to own firearms for purely personal reasons, we consider our collections as heritage items of which we simply are the current custodians to preserve the rich cultural history we represent.

1. CAPE SAAACA accommodates Militaria and Historian disciplines as part of our wider and complementing interests. To that end various disciplines and complementing interest groups were formed within CAPE SAAACA to facilitate mutually complementing interests as semi autonomous Secretariats subject to our Constitution. This will be accommodated and facilitated at all our venues and shows. Others will be formed as interests crystallize amongst members. Interested parties pertaining to these secretariats may complete only the Application Form A, indicating their choice subject to the lower membership dues as non-firearm or ammunition collectors.
2. Do you have any other collecting interests that may be associated with Arms collecting? Please detail.-

3. Do you have any other related interests? (Please detail.)

D: Serving CAPE SAAACA:

Remember that we are administrated and managed by volunteers and can only be as affective as YOUR involvement, so please become involved in any small way possible.

1. Would you be prepared to serve in any committee? Please indicate in which capacity and availability.

2. Do you have any infra structures or particular skills that CAPE SAAACA could utilize?

It is CAPE SAAACA's mission to promote a network amongst its members from its members to its members. In this context one has to ask yourself not what does the association offer you, but what value you can add to the association to promote the cause as custodians of what essentially are heritage items.

E: Notes on what comprises a Private Collector and what processes are involved in pursuing your hobby;

1. Separate to this application and independent from us, you first and foremost must obtain your “Proficiency Certification” from a Seta service provider on all weapon types you wish to own. (Private Collector’s licences other than casual firearm owners’ firearm licences are valid for a period of 10 years and not 5 years. Clearly indicate that fact on your SAPS 517, 517e or 271 licence application form) Then apply to the SAP CFR on a SAP 517 to be declared competent to own a firearm. On approval, you will be issued a Competency card which must reflect your status as a Category A/B/C.
2. The SAPS delegated some of their functions to accredited collecting associations such as CS, who has to apply due process as part of their mandate to evaluate whether the Applicant is in fact a Private Collector as described by The FCA and that they have valid Fields of Interest.
3. Firstly, you have to be approved in terms of the FCA as a Private Collector by the relevant accredited association.
4. This involves four separate steps, (i) your basic membership application, (ii) evaluating your credentials as private collector, (iii) having your Field of Interest (Fol) approved and (iv) being categorised as a Category A/B/C collector. (A = prohibited firearms, B = restricted firearms, C = std firearms.)
5. In terms of this an accredited collectors association needs to establish two primary criteria to qualify an applicant as a prospective member and to be able to categorise the applicant on strength of what is included in the collection (initial applicant cannot be considered higher than a Cat C Collector, to become a Cat B/A Collector, one has to resubmit within a year to have his status upgraded on merit);
 - a. The applicant’s bona fides as a private collector that also reflects upon his topic or subject knowledge as a collector
 - b. That the applicant has a valid “Field(s) of Interest” pertaining to the collectability of the firearms in the collection. (This involves the scope of the field and the selection criteria to qualify the listed firearms)
 - c. That the applicant managed to declare the collectability values that any firearm has to meet to FIT the stated scope of the collection.
6. Copies of above certified in an avadavat duly approved/stamped/signed and issued by the CS Chairman that you need to attach to your firearm license applications along with copies of your approved motivation and field of interest schedule and current membership card confirming your “good standing”.
7. Private Collectors need to retain their membership in “good standing” as required by the FCA and described in the Association’s constitution, which includes complying with our constitution that members must participate in at least four events per calendar year, remain paid up and not fall foul of any disqualifying legal offence which would jeopardize your firearm licence. This is duly reflected on your annual membership card and will serve to confirm your status when applying for further licenses.
8. All accredited associations need to submit annual compliancy registers on their members in good standing and report any member who subsequently has forfeited that status for whatever reason. This will adversely affect your firearm licence status with the SAPS, so be diligent and keep you compliant!
9. Over and above that and as members wish to add further firearms to their collection, they need to obtain a “Collectibility Certificate” from their Association declaring the intended piece as valid within the previously approved, signed and date stamped “Field of Interest”. This is an automatic “one-page” process once the initial application has been approved.
10. The following membership documents apply in the life of a member;
 - a. Approved, signed and date stamped Motivation and Field of Interest Schedule per collection.
 - b. Field of Interest sworn affidavit declaration by Chairman confirming above.
 - c. Annual membership Card, which amongst other indicates your “Good Standing Status”
 - d. Certificate of Collectibility on future additional acquisitions as you develop your collection.
11. Members may also add changes to their current approved “Field of Interest” for which they need to obtain approval by submitting a Review “Field of Interest” Application.
12. Members at any future stage add may add further separate new “Fields of Interests” as their interests evolve. Same as above and fully motivated.
13. Anybody can belong to more than one accredited collecting body, but it is imperative that you indicate clearly which association is your *primary* membership responsible to issue your formal certifications and which will be your *secondary* social association membership. You may not hold legal firearm collecting related certificates issued by different associations.

F: What is involved and how to prepare your application:

This process can be seen as a research paper on par with the SETA NQF dedicated hunters course.

1. Complete and submit a single hard copy signed on each page of the basic application documents (Complete sections A to D).
2. Deposit the membership dues directly into the CAPE SAAACA bank account and attach proof of payment to your basic application. (Ensure that you reflect the following deposit reference, "your initials and surname along with the year.)
3. Attach a **copy of your competency certificate** in terms of the Firearms Control Act 60 of 2000. Until you receive your SAPS CFR Competency Card, we will provisionally accept the Proficiency certificate issued by your POSLECSETA accredited service provider. Therefore you would indicate your competency status as "Pending"
4. Provide a certified copy of your identity document.
5. Attach a colour passport photograph marked on the back with your name. (A digital passport quality photograph emailed to the Office will suffice)
6. Attend a Membership Committee Workshop where the process and format structure will be explained fully. (Exceptions will only be considered for rural applicants living some distance from the Office.)

Now you are ready to start drafting your Motivation and Field of Interest Schedule.

7. The Motivation and FoI Schedule must be submitted electronically in Word and Excel format to capesaaca@sfa.co.za to allow it to be circulated electronically to the Membership Committee.
8. This is not a simple yes/no evaluation process with CAPE SAAACA. Our Membership Committee is structured and tasked in such a fashion to support the applicant through a refinement process to ensure that your SAPS firearm license application has the best chance to succeed. To that end, the following process applies; (i) upon receipt they check that it complies with the required standardised format and layout (ii) and then refer the subject content to recognized experts on the subject matter to give constructive criticism. (iii) This the Mem. Comm. Convener will prepare in a reply to the Applicant to allow him to refine his application more accurately. (iv) Depending on the complexity of the application and the Applicant's level of subject knowledge, this may involve going through repeat cycles of above to ensure that it is a well-drafted and researched submission to validate your credentials in order to stand the best chance to succeed at firearm licensing level.
9. Once approved by the Membership Committee, it will be ratified by the EXCO and you will be requested to complete the final "Categorisation Certification Letter" and submit it to the Chairman who will have the affidavit certified.
10. At this date the applicant will also be requested to submit three (3) signed printed copies of each Motivation and FoI Schedule, which will be stamped/signed and dated, and two (2) copies returned to the applicant along with the Certified Letter and his Membership Card.
11. At this stage the Member are now a categorized Private Collector Cat C (Can update to Cat B and subsequently a after a year being in Good Standing).
12. The Member can now submit Certificate of Collectability (CoC) applications for every firearm (s)he wishes to apply to be licensed. (CoC's are separate application forms per firearm.)

SEE SPECIMEN MOTIVATION TEMPLATE ALSO ILLUSTRATING REQUIRED FORMAT AND LAYOUT BELOW:

SEE SPECIMEN SCHEDULE PAGE ILLUSTRATING REQUIRED FORMAT AND LAYOUT IN EXCELL BELOW

Ensure that you number each page in the format "*Page 1 of 4*" etc, as this allows the reader to keep track whether he

in fact has all the pages. This is critical as at license stage SAPS DFO's pull applications apart and it is not uncommon that an incomplete application is then forwarded for approval, which not surprising is then refused.

FURTHER EXPLANATORY NOTES ON ABOVE:

Your collecting application consists of a motivation write up relevant to and focusing only on the facts explaining that particular field of interest. Be careful to detract by starting to explain technical details or delivering a historical lesson that does not directly have a bearing on the 5 (five) required questions.

Ensure that you indicate ON EACH page of the schedule your vital membership details as required. Do not deviate from prescribed format. Your submission must adhere to the prescribed standardised format and layout using the attached templates to ensure all our documentation remains the same to assist officials ignorant on the subject.

In your motivation adhere to the prescribed format and layout as above and follow a chronological storyline illustrating how you grew/developed through each step. It has to be logical and valid and focus only on the relevant facts of your stated "interest field". Start from the point where your interest originally were stimulated in firearms as opposed to any other matter, how and why it grew to the point where you realized that you actually started to think about it in a more structured manner, and ending in actually defining it down to a specific focused theme area which would constitute your chosen Field of Interest. As you explain each step as your interest unfolded, illustrate the reason why you made that particular decision. This consists of a interaction between what external stimulation you experienced that caused your curiosity and your response which was a decision taking you towards eventually making a selected clearly defined choice as basis of your collection. As your interest grew, you became more focused and sophisticated in your interest beyond the initial casual random curiosity. It is important to explain in your motivation this storyline from casual curiosity through to the end of focused defined interest. This serves to validate your bona fides as a private collector.

As you progress explain how your interest formalized around a specific chosen and defined "field", you must clearly state the qualifying selection criteria that serves to define the limitation of that defined field. It must not be open-ended or vague, and must explain what is to be included/excluded, and as such it must define the qualifying parameters and value attributes which constitutes the collection. (Argue along focused lines with the end in mind) DO NOT END UP GIVING TECHNICAL DETAIL THAT ANYBODY COULD COPY AND PASTE and which certainly doesn't serve to substantiate credentials as a Private Collector or which could detract from validating your Field of Interest. You are explaining YOUR bona fides and WHAT you chose to collect, not render a research précis on the subject.

From this summarize the heading for that particular Fol reflecting both the *why* as the value attribute and the *what* as the scope of the field of interest indicating clearly the defined criteria along inclusive/exclusive parameters as to what you intend to include. This cannot be *open-ended*, as it in turn would then require such an extensive substantiating schedule that it simply would be nearly impossible. Be specific and clearly defining all selection attributes both in stating the scope of your collection as well as listing the firearms included in your collection.

Then build your **Fol schedule** following logical valid steps to include and represent the full extent of your intended collection, including both that which you already own and that required completing it. This allows an accurate assessment to what extent you actually know your chosen field AND already establishes your upfront approved future collection additions, making future life much more easier not having to reinvent the wheel every time as your collection grows. In some cases one may find that it is a work in progress as your subject knowledge grows, in which case you limit your initial collection and at a later stage submit a review of field of interest to expand on that.

Structure the particular "Field of Interest" schedule, breaking it into logical type "groups" or themes, and even further down into sub themes if so required. Keep on breaking it down into groups as long as it rationally describes the differences between groups or types depending on the nature of your collection category.

The following information on each firearm must be included, Schedule Number, Serial Number, Type, Make, Model, Manufacturer, Country and Caliber and possible additional notes as required.

At no stage may the same the same firearm be duplicated in the collection without discernible differences.

The "Either or" Rule: Where you find that you need to discern more or are unable to nominate a specific value at this stage (e.g. as where the same model were manufactured in various countries and by different manufacturers, or where the same model is available in different calibers) simply refer to the value in that column as "Either or *" and in another column at the end under "NOTES" state " *Either or .38Spl/.357 Mag". At the date when you decide on the specific firearm where that value can be determined, change the Field of Interest entry by replacing the "Either or*" entry in that column with the now decided value and remove the entry in the NOTES column. Should you find that you face more than one aspect that has variations, simply add further NOTES columns and differentiate the "Either or*" columns with one/two/three asterixes. (If this confuses you, ask the Chairman at one of the workshops to explain)

The validity and credibility of each firearm is substantiated by the stated attributes and values explained in your motivation defining the scope of your field of interest and firearm specific selection criteria. That together with the field of interest schedule forms one qualifying document, which serves right through your collecting career only requiring confirming collectability of future added firearms as your collection grows.

It should therefore not be dated or "talk" to us, but be directed as a timeless document aimed at motivating all future license applications covered by the schedule whether you already own it or still intend to purchase it.

Always use the correct accepted arms industry nomenclature and terminology. It follows therefore that your research has to be thorough.

Each firearm must have its own designated schedule number, for the simple reason that each one will be separately licensed.

Fields of interest may develop over time and a Collector at any time in the future may apply for his collector status to be re-evaluated to include restricted or prohibited firearms in terms of the FCA criteria.

Initially no one will be categorized higher than what he held under the previous regime. This may be reviewed on merit after one year if the Member remained in good standing. (Refer Categorisation Review Application Form)

Collectors may also have more than one collection or Field of interest, each with its own themes and sub themes.

Should Collectors wish to add further pieces to their collection already covered by the approved Field of Interest Schedule, they simply complete the one page "Collectability Confirmation Application" reflecting the details as stated on the schedule, now also reflecting the serial number along with an amended new updated schedule and a copy of the original approved schedule. We will simply compare the two and if found to be correct, have the application certified and return to the applicant to attach to his SAP 271 license form. In this context it is important to understand and realize that it is NOT required to motivate each additional new firearm in great detail as that has already been done by virtue of the scope of the field of interest and specified selection criteria in the motivation qualifying the particular firearm in question supported by the details of that firearm in the prior approved schedule.

Example of collection themes/categories reflecting the basis of your interest that determines the field. The following categories could be used as the basis of a Field of Interest;

Historical (the study of past events or artifacts, normally considered together, especially of a particular period, country or subject),

Heritage (used in this sense as defined in the National Heritage Resources Act - i.e. a piece of a certain Group or Nation's 'National Estate' such as the personal firearm of a well-known historical figure) (note that 'Heritage' should most times not be confused with 'inheritance' (family heirlooms) which is dealt with separately in the FCA),

Technology (significant design and development milestones or action types),

Thematic (items used in a particular movie series, e.g. John Wayne or James Bond movies, etc.)

Culture (the role that the firearm has played in society in certain groups or nations - " Die Boer en sy Roer" is an interesting example),

Educational (e.g. the impact of different types of firearms on military tactics over the last 200 years),

Artistic (engraving and inlaying, trench art) etc.

Addendum 3:

Checklist of which forms should accompany a Private Collector's license application to the SAPS CFR DFO. (South African Police Services Central Firearm Registrar Designated Firearm Officer.)

1. CAPE SAAACA Firearm License Application Control Form to be stamped/signed by your SAPS CFR DFO confirming receipt of all required application and motivation support docs. This assists both parties to ensure that all required documents are included and prevents an application being refused on a technicality of "insufficient evidence" simply as result of one missing document!
2. Four Colour passport photographs.
3. Certified copies of;
 - a. SETA Service Provider Proficiency Certification per firearm type (Handgun/Rifle/Shotgun/carbine) or your SAPS Competency License. OR a copy of your Competency Card.
 - b. Firearm licenses
 - c. Identity document
4. Details of three references of spouse/partner/neighbour/friend.
5. Completed SAPS 517e (in case of renewals) or SAP 271 (in case of new license applications).*
6. A certified copies of your Cape SAAACA certified Certificate of Collectability (CoC) application form.
7. A copy of the relevant approved Field of Interest schedule.
8. R140,00 (cash only!) for every new firearm license for which the SAP will issue you with a SAP 523 receipt.

***SAPS 271 Annexure A Paragraph C Motivation: (Write this verbatim where your are required to motivate the firearm)**

- *Refer attached NAACCSA Certification of Collectability form issued by CAPE SAAACA.*
- *By virtue of above this firearm has been duly considered and approved as Collectible by CAPE SAAACA (Accredited VAR 1300077).*